

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

May 11, 2016

6:00 p.m.

Present: Rebecca Morrison, Susie Polentini, John Stahl, Aaron Dentz, Melissa Thompson, Kyle Moore, Jeremy Struss and Suzanne Martin.

Excused: Darin Clark

Also in attendance Swallow staff members Andrew Joseph, Gretchen Nelson, Krissy Perugini, Rachel Crockford, Candy O'Connell, Linda Moss, Jeanne Hanson, Sue Peterson and citizens Payton Teel, Hayden Teel, Bob Teel, Peggy Moede and Nicole Huggett.

CALL TO ORDER

Melissa Thompson called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Stahl motioned to approve the agenda. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

John Stahl moved to approve the slate of School Board Officers and Committee Appointments for the 2016-17 school year as determined at the Board Work Session. Aaron Dentz seconded. The motion carried on a 4-0 voice vote.

CLOSED SESSION

At 6:01 p.m. the Board of Education convened into Closed Session: the closed session is pursuant to Wisconsin Statute 19.85 (1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This session is being held specifically to discuss staff management planning. (Roll Call Vote Required), Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES.

RECONVENE INTO OPEN SESSION

At 6:52 p.m. the Board of Education reconvened into open session. Morrison – YES, Polentini – YES, Dentz – YES, Stahl – YES, Clark-YES.

CELEBRATIONS AND COMMENDATIONS

Mr. Moore provided information about the Hawk of the Month program, commending students for positive behavior at school. Student Payton Teel was honored for her achievement in the 2016 Lake

Country Writers Contest. Parent volunteers Dr. Nicole Huggett and Peggy Moede were honored and thanked for their efforts in organizing Literacy Night at Swallow School.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Teaching and Learning Updates – The Spanish Program Updated K-6 Curricular Documents were presented by Jeanne Hanson and Linda Moss.

There was discussion of the Innovation Grant Process and allocation recommended.

The Fifth Grade 1:1 Device Program for 2016-17 was discussed.

Rachel Crockford provided an update on the implementation of the 4 Year Old Kindergarten Program with Wee Know School including curriculum development and the family outreach opportunities being planned.

The Writing and Social Studies Updated K-8 Curricular Documents were presented.

The 15 Month Professional Development Plan was presented and discussed.

The CESA#1 Contract for 2016-17 was presented and discussed.

Employee Relations – Jeremy Struss and Melissa Thompson discussed the Updated Waukesha County Area Schools Health Insurance Coop By-laws. Health insurance provider transition updates were shared. The planning for the upcoming Teacher Pay Model redesign process was also discussed.

Finance and Operations – Jeremy Struss discussed the 2015-16 Budget changes.

Principal's Report

Mr. Moore presented the following information:

Professional Development Update – Staff has begun the year end reflection and conferencing process for Educator Effectiveness and the Technology Team is looking at a 5th-8th grade learning management system. Staff participation in their personalized professional development continues.

May in Review – Swallow hosted a well-attended Literacy / Swallow Showcase Event in April celebrating Swallow School's contributions to the community. There will be three long term substitutes in the building for the remainder of the year.

Washington DC Trip – There have been no new travel notifications. Room arrangements are being finalized. The schedule has been finalized.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Aaron Dentz motioned to approve the following minutes: April 13, 2016—School Board Meeting; April 13, 2016— Executive Session; April 19, 2016—School Board Work Session; April 20, 2016—Employee Relations Committee Meeting; April 21, 2016—School Board Special Meeting; April 21, 2016—School Board Work Session; April 22, 2016—Finance and Operations Committee Meeting; May 3, 2016—School Board Work Session; May 9, 2016—Open Enrollment Lottery Draw. John Stahl seconded and the motion carried on a 4-0 voice vote.

Finance and Operations

Monthly Accounts – Susie Polentini moved to approve receipt of \$128,395 in revenue, and expenditures in the amount of \$492,206 since the April 13, 2016 school board meeting. John Stahl seconded and the motion carried 4-0 on a voice vote.

Employee Relations

John Stahl moved to approve the 2016-17 individual teacher contracts, as presented. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

John Stahl moved to approve the Waukesha County Area Schools Health Insurance Coop Bylaws, as presented. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Policy

Second Reading of Policy Revisions or Edits - The board read and discussed the following: Employee Handbook; Employment Addendum: Teachers; Employment Addendum: Non-Contracted Staff.

Waiver of Third Reading of Policy Revisions or Edits – John Stahl moved to waived a third reading and approve the following policy revisions as presented: Employee Handbook; Employment Addendum: Teachers; Employment Addendum: Non-Contracted Staff. Susie Polentini seconded and the motion carried on a 4-0 voice vote.

Teaching and Learning**Open Enrollment**

Action on Grade Levels with Space Available - Susie Polentini moved to approve the acceptance of individual students based on the results of the lottery for grade levels with space available: KG – 15 seats; 2nd – 4 seats; 3rd -2 seats; 4th -6 seats; 5th – 1 seats; 6th – 10 seats; 7th – 1 seats; 8th –3 seats. John Stahl seconded and the motion carried 4-0 on a voice vote.

Approval of Waitlist Selection - Susie Polentini motioned to approve the following grade levels with the designated number of applicants on the waiting list based on the results of the lottery: KG – 1; 1st – 4; 3rd – 1; 4th – 1; 6th – 2; 7th – 5; and 4K – 11 students. John Stahl seconded and the motion carried 4-0 on a voice vote.

Approval of Applications to Attend Other Districts – John Stahl moved to approve 13 applications for resident students to attend other districts via open enrollment. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Innovation Grant – Susie Polentini moved to approve the request for the Innovation Grant Allocation. John Stahl seconded and the motion carried on a 4-0 voice vote.

5th Grade 1:1 Device Program for 2015-16 - John Stahl moved to approve the 5th grade 1:1 device program beginning in the 2016-17 school year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

15 Month Professional Development Plan – Susie Polentini moved to approve the 15 Month Professional Development Plan as presented. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

2016-17 CESA #1 Contract - John Stahl moved to approve the 2016-17 CESA #1 Contract as presented. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

District Benchmark Assessment Recommendation- John Stahl moved to approve the District Benchmark Assessment Recommendation of STAR. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

The Board discussed the following items:

Long Range Planning- Dr. Thompson discussed the themes which emerged from the Community Conversations series and the upcoming annual survey. Board members also planned the agenda for the work session later in the month on Finance and Operations and Teaching and Learning topics.

2016-17 Budget Development–Mr. Struss and Dr. Thompson reviewed the projected revenues and expenses for the 2016-17 budget and forecasted June 2016 budget changes which will be published for community review after board approval in June.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

ADJOURNMENT

At 9:55 p.m., John Stahl made the motion to adjourn which was seconded by Aaron Dentz and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk